

Record of Proceedings Minutes of Regular Meeting

**Board of Education
Regular Meeting**

**Monday
October 9, 2023**

The Field Local School District Board of Education held its Regular Meeting on Monday, October 9, 2023 in the Field High School Cafeteria, 2900 State Route 43, Mogadore, OH 44260 at 7:00 P.M.

Pledge of Allegiance

Silent Meditation

Roll Call

Randy Porter-Yes, Larry Stewart-Yes, Ethan Miller-Yes, William Evans-Absent, Steve Calcei-Absent
Student Representative- Emma Norman-Absent

Member Miller moved, seconded by Member Stewart that the Field Local Board of Education approve the minutes from the September 11, 2023 regular meeting. **23-0066**
Roll Call: Miller-Yes, Stewart-Yes, Porter-Yes, Evans-Absent, Calcei-Absent.
Vice President declared the motion carried.

Member Stewart moved, seconded by Member Miller that the Field Local Board of Education adopt the following agenda for the October 9, 2023 regular meeting. **23-0067**
Roll Call: Miller-Yes, Stewart-Yes, Porter-Yes, Evans-Absent, Calcei-Absent.
Vice President declared the motion carried.

Student Representative Report

Superintendent's Report - Mr. Heflinger commented on legislation that is trying to change property tax collections. There are several different versions being proposed. One of those that does not impact Field at this time, but other districts is the elimination of the 20-mill floor. Twenty mills must be collected by law no matter what your voted millage is. So, when a levy is passed for a million dollars, districts always collect a million dollars. It might start out at 5 mills but over the years the millage is reduced as the valuation increases to only bring in the million dollars. It is a painful way to get to the 20-mill floor but once you get to 20 mills, the millage cannot be reduced further. It will adversely impact districts that are at the 20-mill floor and cannot pass a levy. For those districts, they do see small increases due to valuation increases. They are also discussing changing how they will calculate reappraisal. We just want to make sure that implications from change are well thought out.

Presentation - Treasurer, Mr. Carpenter, presented Mr. Heflinger at the local level the Dick Maxwell Award that was presented to him at the Buckeye Association of School Administrators (BASA) fall conference. The award was established in 2009 to honor both Mr. Maxwell and an individual whose knowledge of school funding in Ohio contributes to public policy that supports public education. Dick Maxwell was the Executive of BASA in 2000 and is widely recognized in Ohio as the most knowledgeable person regarding school funding formulas and their relationship to tax policy. Mr.

Heflinger was selected for this award by the Executive Committee of BASA and was recognized during the organization's annual awards ceremony on October 3rd in Columbus.

The Field Local Board of Education and your colleagues thank you and appreciate all the hard work you do for the students, staff, and community of the Field Local School District.

Mr. Heflinger stated that you get into the profession to help the community and students and giving back to the profession is an important part of it. None of us do it for recognition. I was very surprised when it happened. It was very nice.

Legislative Liaison Report - Mr. Stewart echoed what Mr. Heflinger commented on about the 20-mill floor doesn't affect us at the moment but it is something we should keep our eye on. Mr. Stewart also commented that the Ohio Department of Education is still in the process of transitioning to its new structure.

Recognition of visitors

Public participation is encouraged during this portion of the Field Local business meeting. If you have questions, suggestions, or concerns, your first contact should be with the teacher or principal at the school building level. If you are not satisfied with the response, you may contact the superintendent. By following this procedure, you will generally receive a prompt, informed response. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing citizens to present helpful suggestions for the school district. Public participation at board meetings is governed by the following guidelines:

Public comment is permitted during the recognition of the visitor portion of the meeting and will not exceed thirty minutes total. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting. Speakers must be recognized by the presiding officer and preface their comments by stating their name, address, and group affiliation, if appropriate. Each speaker is limited to three minutes and may not speak twice on the same subject until all have spoken. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

(R.C.3313.20 Board Policy | Chapter 1 - Board of Education | Policy 1.16 | Adopted August 10, 2015)

SUPERINTENDENT CONSENT AGENDA

Member Miller moved, seconded by Member Stewart that the Field Local Board of Education approve the Superintendent consent agenda as presented. 23-0068

Mr. Heflinger commented on Mallory Darwal, the Wellness Counselor & Care Coordinator, she will be filling the social worker position we have been trying to fill for more than a year. She seems to be fantastic with a great educational background. She will fit well in this position. / You will also see we are starting a varsity bowling team. We are the only school in the METRO league that does not have bowling. We have 30 students that are interested. / We will also be closing school on April 8th due to the solar eclipse. Since it is happening at dismissal time, for safety reasons with buses and students on

the road, we consider it a safety issue with the number of people anticipated watching it. / The MOU with OAPSE for bus driver pay is also on the agenda for your consideration in order to remain competitive. It will put us above some districts but still below districts as well.

*Roll Call: Miller-Yes, Stewart-Yes, Porter-Yes, Evans-Absent, Calcei-Absent.
Vice President declared the motion carried.*

Superintendent Items

- **Employment** – The Superintendent recommends that the Field Local Board of Education employ the following pending proper paperwork/certification/background check:

Certified Employment

1. Mallory Darwal, Wellness Counselor & Care Coordinator effective October 9, 2023.
Rate of pay per Negotiated Agreement.

M+45 Step 0

2. Home Instructors for the 2023-2024 school year. Rate of pay per Negotiated Agreement.

Elise Gall	Matthew Furino	Taylor Gosseck
Cailin McKinney	Dallas Covert	Delaney Schumacher
Michele Belknap	Julie Marks	

3. Resident Educators for the 2023-2024 school year. Rate of pay per Negotiated Agreement.

Year 1	Kari Walchalk	Danielle Underwood
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Year 2	Michelle Yoho	Connie Tenney	Christine Burke
	Clark Bookman	Christina Kruse	Carrie Adamo
	Rebecca Metz		

Certified Tutoring/Sub Employment (2023-2024) – rate of pay per Negotiated Agreement

Abby Chamness	Lori Brake	Cailin McKinney
Taylor Gosseck	Scott Wilson	Lindsey Swain

Classified Employment

1. Raechel Gardner, 5.5 Hr. Study Hall Monitor at the High School effective September 18, 2023.
Rate of pay per Negotiated Agreement.

- **Leave of Absence** – The Superintendent recommends that the Field Board of Education approve a medical leave of absence for Cynthia Pritt, Elementary Teacher at Suffield Elementary, effective October 4, 2023. Anticipated date of return TBD. FMLA leave will run concurrent with sick leave.

- **Leave of Absence** – The Superintendent recommends that the Field Board of Education approve a parental leave of absence for Emma Birchmeier, Intervention Specialist at the Middle School, effective January 2, 2024. Anticipated date of return will be April 3, 2024.

- **Leave of Absence** – The Superintendent recommends that the Field Board of Education approve a parental leave of absence for Abby Chamness, Math Teacher at the Middle School, effective February 21, 2024. Anticipated date of return will be May 1, 2024. FMLA leave will run concurrent with sick leave.

- **Field Trips** - The Superintendent recommends that the Field Local Board of Education approve the following field trips for the 2023-2024 school year (Exhibit S-1).
 - Suffield/Brimfield Elementary Ohio FFA Camps May 22-24, 2024

- **Field Trips** - The Superintendent recommends that the Field Local Board of Education approve the following field trip for the 2023-2024 school year (Exhibit S-2).
 - Middle School Washington D.C. May 29-31, 2024

- **Board Policy** - The Superintendent recommends that the Field Local Board of Education conduct the first reading of the following policies for Board adoption:
 - 3.02 Criminal Records Check
 - 4.01 Employment of Substitute Teaching Staff
 - 6.04 Intra-District Open Enrollment
 - 6.32 School Bus Emergency and Evacuation Procedures
 - 6.41 Transportation
 - 6.59 Overdose Reversal Drugs (NEW VERSION)
 - 6.60 Seizure Safety (NEW)
 - 6.61 Artificial Intelligence (NEW-OPTIONAL)
 - 7.04 Promotion, Placement and Retention
 - 7.08 Achievement Testing Policies
 - 7.11 Home Education and Home Instruction
 - 8.05 Cash in School Buildings
 - 8.11 Uniform Federal Grant Guidance
 - 8.13 Procurement with Federal Grants/Funds

- 9.08 Title IX Grievance Procedure Employee and Student
- 9.09 Harassment and Violence
- 9.12 Racial/Ethnic/National Origin/Disability/Sex/Religion Harassment and Discrimination Policy Covering Employees.
- 9.13 Racial/Ethnic/National Origin/Religious Harassment and Discrimination Policy Covering Students.
- 9.19 Section 504, ADA Grievance Procedure
- 9.25 Emergency Management Plan
- 9.44 Accommodation Policy Covering Employees (NEW)

- **Resolution- The Superintendent recommends that the Field Local Board of Education approve the resolution below to update references to the Ohio Dept. of Education to the Department of Education and Workforce in the board policy manual.**

WHEREAS, through Ohio House Bill 33, which was signed by the Governor on July 3, 2023, the Ohio Legislature has changed the name of the Ohio Department of Education to the “Department of Education and Workforce”; and

WHEREAS, references to the “Ohio Department of Education” or “ODE” are found throughout the District’s current Board Policy Manual; and

WHEREAS, it is most efficient to authorize a change in the references to the Ohio Department of Education and/or ODE to the Department of Education and Workforce and/or DEW in the Board Policy Manual as a whole, rather than making such authorization on a policy-by-policy basis.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Field Local School District, Portage County, Ohio, that:

Section 1: References in the District’s Board Policy Manual to the Ohio Department of Education and/or ODE shall be changed to Department of Education and Workforce or DEW.

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of any of its committees that resulted in such formal action were in meetings open to the public or otherwise in compliance with all legal requirements.

- **OAPSE Memorandum of Understanding- The Superintendent recommends that the Field Local Board of Education approve the Memorandum of Understanding between the Field Local District Board of Education and the Field Local OAPSE Association to modify the existing Negotiated Agreement raising the base pay for bus drivers by \$2.00 per hour.
*Pending OAPSE approval***

- **Resolution**- The Superintendent recommends that the Field Local Board of Education approve the transportation driver classified substitute pay rate effective November 6, 2023 as follows:

Transportation driver-100% of the step 0 hourly rate – per OAPSE Negotiated Agreement.

- **School Calendar** – The Superintendent recommends that the Field Local Board of Education approve the revision to the 2023-2024 school calendar originally approved at the February 13, 2023, Board of Education meeting. This change will reflect a **no school** day for Monday, April 8, 2024, due to the solar eclipse and safety of our students.

- **Inventory** – The Superintendent recommends that the Field Local Board of Education approve the disposal of the following capital assets:

Bus #20	International/CE Series	2001	VIN#1HVBBAAN01H368212
Bus #34	Thomas/Saf-T-Liner EF	2007	VIN#1T88J4C2271287929

- **Operations/Vendor Contracts** – The Superintendent recommends that the Field Local Board of Education enter into a vendor contract with the following:

1. Kristine Baker, Webmaster Contract Services including but not limited to website design, repairing, downloading documents, etc. Duration of contract: November 1, 2023 through October 31, 2024 (**Exhibit S-3**).

Informational Items

1. The following degree changes will take effect for the 1st semester of the 2023-2024 school year:

Kristine Baker M+30 to M+45	Julia Marks M+15 to M+30
Miranda Lach B to B+15	

2. Samantha Ganzer, correction on salary schedule-B+15 Step 6
3. Kari Walchalk, Title I Teacher at Brimfield, will transfer to Literary Coach at Brimfield Elementary effective August 25, 2023.

TREASURER CONSENT AGENDA

Member Stewart moved, seconded by Member Miller that the Field Local Board of Education approve the Treasurer consent agenda items as presented. **23-0069**

Roll Call: Stewart-Yes, Miller-Yes, Porter-Yes, Evans-Absent, Calcei-Absent.

Vice President declared the motion carried.

Treasurer Items

- **Fiscal – The Treasurer recommends that the Field Local Board of Education approve the following:**
 1. Financial reports for the period ending August 31, 2023.

- **Donations – The Treasurer recommends that the Field Local Board of Education accept the following donation:**
 1. Field Middle School PTA-laminator for the school-\$1,808.24.

Mr. Heflinger stated that the next meeting will be November 20, 2023 but at this point there will be no December meeting.

There being no further business to come before the Field Local Board of Education
Member Miller moved, seconded by Member Stewart to adjourn the October 9, 2023
regular meeting.

23-0070

Roll Call: Miller-Yes, Stewart-Yes, Porter-Yes, Evans-Absent, Calcei-Absent.

President declared the motion carried.

The meeting was adjourned at 7:12 P.M.



Randy Porter, Vice President



Attest: Todd Carpenter, Treasurer